



Waunakee Community Bank is seeking to fill the position of **Universal Banker/Customer Service Representative**. Waunakee Community Bank has exceeded our targeted growth expectations since opening our doors in December of 2016, and as a result of that growth we are adding to our team of colleagues in order to better serve our clients. All candidates eager to be part of a dynamic, team-oriented culture that offers the potential for internal career progression would be welcomed for consideration.

The position is responsible for:

- Opening personal and business deposit accounts
- Processing teller transactions
- Providing administrative support to multiple departments as well as coordinating front desk activities.

Candidate preferred qualifications include: Ideal candidates will demonstrate excellent written and verbal communication skills, have the ability to multitask, have a passion for helping people and providing exceptional customer service. Previous banking experience is a plus but not required.

Waunakee Community Bank has been voted Madison Magazine's "Best Places to Work" two years in a row, and is part of Oregon Community Bank, a 5-Star Rated financial institution that embraces a modern and progressive forward leaning approach to relationship banking.